

# University Library

## Extension Form for Student Assistant Employment

*This form is to be completed and sent to the Library Personnel Office (CB# 3932) before the beginning of each semester or summer session. It is to be completed for each student currently on the payroll who will continue employment during the summer session or next semester.*

Date: _____
Department: University Library-_____
Last Name: <table border="1" style="display: inline-table; width: 100%; height: 20px; vertical-align: middle;"></table>
First Name: <table border="1" style="display: inline-table; width: 100%; height: 20px; vertical-align: middle;"></table>
Local Address: _____
City: _____ State: _____ Zip: _____ Local Phone: _____
Name of Supervisor: _____

Period of Extension			
[ Check the appropriate box ]			
<input type="checkbox"/> Fall	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer Session I	<input type="checkbox"/> Summer Session II

Statement of Department Supervisor			
I wish to continue employing this student for the period indicated above for _____ hours per week at \$_____ per hour.			
<table border="1" style="width: 100%; height: 40px;"> <tr> <td style="padding: 2px;">Paid from Account #:</td> </tr> <tr> <td style="border: none;">_____</td> </tr> </table>	Paid from Account #:	_____	_____ <i>Signature of Department Supervisor</i>
Paid from Account #:			
_____			

Statement of Student Employee	
I will be a registered UNC student during the _____ semester or Summer Session _____. I will be registered for _____ hours.	
	_____ <i>Signature of Student Employee</i>