

The University of North Carolina at Chapel Hill

Calendar Year: 2012

Name: \_\_\_\_\_

PID: \_\_\_\_\_

Department: UNIVERSITY LIBRARY---

Department Number: 5505

University Entry-on-Duty Date: \_\_\_\_\_

Total State Service Date: \_\_\_\_\_

## BONUS LEAVE

This is a combination of prior allotments of bonus leave. Employees do not "lose it" at the end of the fiscal year, nor do they receive an additional allotment next year. Any balance of bonus leave on December 31 will be retained by the employee and transferred to the next calendar year. It will not be considered as part of the maximum 240 hours (30 days) of vacation leave that can be retained. Bonus leave will not be subject to conversion to sick leave.

BONUS LEAVE																															Balance from Prior Year:						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<u>Taken</u>	<u>Balance</u>				
JAN																																					
FEB																																					
MAR																																					
APR																																					
MAY																																					
JUN																																					
JUL																																					
AUG																																					
SEP																																					
OCT																																					
NOV																																					
DEC																																					
<b>Year-End Balance:</b>																																					